



Community Partnership Charter School

241 Emerson Pl
Brooklyn, NY 11205

Beginning with Children Charter School 2

215 Heyward St
Brooklyn NY 11206

Board of Trustees Agenda April 20, 2016 6:30pm

CPCS-MS
114 Kosciuszko Street
Brooklyn, NY 11216

| | |
|---------------------|---|
| 6:30 p.m. | <p>Board Governance</p> <ul style="list-style-type: none"> • Review and Approve Minutes 03.09.16 • Welcome board member prospects • Accept resignation-Peter Bordonaro |
| 6:45 p.m. | PTCC/PTO Report |
| 6:55 p.m. | <p>Committee Updates</p> <ul style="list-style-type: none"> • Finance Committee • Schools Committee • Academic Committee |
| 7:15 p.m. | <p>BwC Report & School Reports</p> <ul style="list-style-type: none"> • CPCS LS • CPCS MS • BwCCS 2 |
| 7:30 p.m. | BwC Lottery |
| Next Meeting | <p>Proposed: Date: Wednesday, May 11, 2016 Site: CPCS-LS Time: 6:00pm</p> |

Community Partnership Charter School Education Corp

Balance Sheet

03/31/16

ASSETS

CURRENT ASSETS

CASH

| | |
|--|-------------------------|
| CASH & CASH EQUIVALENTS | 2,868,758 |
| PETTY CASH | 400 |
| TOTAL CASH & CASH EQUIVALENTS | <u>2,869,158</u> |

PREPAID EXPENSES

| | |
|------------------|----------|
| PREPAID EXPENSES | <u>-</u> |
|------------------|----------|

ACCOUNTS & OTHER RECEIVABLE

| | |
|-----------------------------|-------------------------|
| PUBLIC GRANTS RECEIVABLE | 5,087 |
| TOTAL CURRENT ASSETS | <u>2,874,245</u> |

INVESTMENTS

| | |
|-------------------------|------------------|
| CERTIFICATES OF DEPOSIT | <u>3,360,032</u> |
|-------------------------|------------------|

FIXED ASSETS

| | |
|------------------------------------|-----------------------|
| SCHOOL EQUIPMENT | 67,731 |
| FURN & FIXT | 68,212 |
| HARDWARE & SOFTWARE | 309,148 |
| LEASEHOLD IMPROVEMENTS | 19,193 |
| ACCUM DEPR-EQUIP | (67,731) |
| ACCUM DEPR-FURN & FIXT | (34,374) |
| ACCUM DEPR-HDWR & SFTWR | (221,409) |
| ACCUM AMORT-LEASEHOLD IMPROVEMENTS | (13,435) |
| TOTAL FIXED ASSETS | <u>127,335</u> |

| | |
|---------------------|-------------------------|
| TOTAL ASSETS | <u>6,361,612</u> |
|---------------------|-------------------------|

LIABILITIES AND NET ASSETS

LIABILITIES

CURRENT LIABILITIES

| | |
|-------------------------------------|-----------------------|
| ACCOUNTS PAYABLE & ACCRUED EXPENSES | 339,276 |
| DUE TO BWCF | - |
| PAYROLL LIABILITIES | 26,861 |
| TOTAL CURRENT LIABILITIES | <u>366,137</u> |

| | |
|--------------------------|-----------------------|
| TOTAL LIABILITIES | <u>366,137</u> |
|--------------------------|-----------------------|

| | |
|-------------------|-------------------------|
| NET ASSETS | <u>5,995,475</u> |
|-------------------|-------------------------|

| | |
|---|-------------------------|
| TOTAL LIABILITIES AND NET ASSETS | <u>6,361,612</u> |
|---|-------------------------|

Community Partnership Charter School Ed Corp
Board of Trustees Meeting
April 20, 2016

Financial Highlights

After a complete analysis of all expenses we are currently projecting a surplus of approximately \$533k.

Revenues:

- The NYS per student allocation budget line for was projected at 675 full time equivalents for at the allocated funding of \$13,877. The current projected FTE enrollment is 695 students. Please note that this is a potential increase of approximately \$277k in per pupil revenue if enrollment does not decrease during the year. The attached financial statements reflect the projected FTE enrollment of 695. We will keep a close watch on the per pupil revenue in the next few months to more accurately reflect actual enrollment.
- Increase in projected special education revenue of approximately \$137k from budget based on current IEP population.
- Projected title grant revenue increased by approximately \$35k, this has been updated to reflect the most current information we have. It is possible that these allocations may change.
- Projected interest income increased by approximately \$13k.

Expenses:

- Expenses are currently running on target with 6/30/16 projections.

COMMUNITY PARTNERSHIP EDUCATION CORPORATION
 COMBINED BUDGET
 2015-2016

| | /---BUDGET---/ CPEC BUDGET 2015-2016 | /-----ACTUAL----- YTD 7/1/15 -3/31/16 | Projected to Year End | Total Projected at 06/30/16 |
|---|---|--|--------------------------|--------------------------------|
| Revenues - Private: | | | | |
| Funds to be Raised | - | - | - | - |
| Other Private | - | 1,957 | - | 1,957 |
| Student Meal Reimbursement | - | - | - | - |
| Total Private Revenues | - | 1,957 | - | 1,957 |
| Revenues - Public: | | | | |
| NYS Per Student Allocation | 9,366,975 | 8,121,543 | 1,522,972 | 9,644,515 |
| Erate | - | - | - | - |
| Federal IASA (e.g. Title 1) | 235,000 | 54,064 | 216,260 | 270,324 |
| Special Ed Funding | 809,539 | 759,151 | 187,365 | 946,516 |
| Federal Title II-VI Funding (including ARRA RTTT) | 20,000 | 4,252 | 17,030 | 21,282 |
| DYCD Grant | - | 45,000 | 249,000 | 294,000 |
| Dissemination Grant | - | 4,365 | 17,463 | 21,828 |
| Total Public Revenues | 10,431,514 | 8,988,375 | 2,210,090 | 11,198,465 |
| Revenues - Other: | | | | |
| Interest Income | 16,500 | 22,166 | 10,589 | 32,755 |
| Total Other Revenues | 16,500 | 22,166 | 10,589 | 32,755 |
| Grand Total Revenue & Other Income | 10,448,014 | 9,012,498 | 2,220,679 | 11,233,177 |

**COMMUNITY PARTNERSHIP EDUCATION CORPORATION
COMBINED BUDGET
2015-2016**

| | /----BUDGET----/ CPEC BUDGET 2015-2016 | /-----ACTUAL----- YTD 7/1/15 -3/31/16 | Projected to Year End | Total Projected at 06/30/16 |
|---|---|--|--------------------------|--------------------------------|
| Total Salaries & Wages | 6,957,021 | 4,169,561 | 2,307,279 | 6,476,840 |
| Total Personnel Related - Grants | - | 131,238 | 61,138 | 192,376 |
| Total Salaries & Wages | 6,957,021 | 4,300,799 | 2,368,417 | 6,669,216 |
| Total Personnel Related | 1,791,433 | 1,085,568 | 705,865 | 1,494,696 |
| Total Personnel Related - Grants | - | 15,266 | 13,389 | 28,655 |
| Total Personnel Related | 1,791,433 | 1,100,834 | 719,254 | 1,523,351 |
| Grand Total Personnel | 8,748,454 | 5,401,633 | 3,087,671 | 8,192,567 |
| Occupancy | | | | |
| Building Permits | 7,500 | - | - | - |
| Insurance - Prop & Liab | 70,000 | 80,338 | - | 80,338 |
| Cleaning Supplies | 2,000 | - | 2,000 | 2,000 |
| Maintenance & Repairs | 17,500 | 5,818 | 2,062 | 7,880 |
| Equipment & Furniture Rental | 30,000 | 13,865 | 16,135 | 30,000 |
| Total Occupancy | 127,000 | 100,021 | 20,197 | 120,218 |
| Educational Programs | | | | |
| Classroom Instructional Materials & Supplies | 75,000 | 91,352 | 3,993 | 95,345 |
| Substitutes | 30,000 | 121,894 | 53,343 | 175,237 |
| Art Supplies | 11,500 | 2,284 | 9,216 | 11,500 |
| Music Supplies | 15,000 | 6,454 | 8,546 | 15,000 |
| Math Curriculum/Supplies | 25,000 | 22,809 | 2,191 | 25,000 |
| ELA Curriculum/Supplies | 60,000 | 63,199 | - | 63,199 |
| Social Studies Curriculum/Supplies | 15,000 | 1,200 | 13,800 | 15,000 |
| Physical Education Supplies | 4,500 | 999 | 3,501 | 4,500 |
| Science Curriculum | 15,000 | 18,412 | 6,588 | 25,000 |
| After School Supplies | 2,500 | 42 | 2,458 | 2,500 |
| After School Program - MS | 30,000 | 23,655 | 6,345 | 30,000 |
| Summer School Program | 6,000 | - | 6,000 | 6,000 |
| Enrichment - LS | 30,000 | 27,805 | 2,195 | 30,000 |
| Professional Development | 144,000 | 92,707 | 41,293 | 134,000 |
| Staff Appreciation | 30,000 | 3,695 | 26,305 | 30,000 |
| Principal Discretionary Fund | 3,000 | - | 3,000 | 3,000 |
| Technology Materials | 50,000 | 39,287 | 10,713 | 50,000 |
| Student Database & Assessment Materials | 60,000 | 42,377 | 17,623 | 60,000 |
| Family Outreach/Student Recruitment | 30,500 | 36,037 | 5,000 | 41,037 |
| Student Incentives | 4,500 | 3,686 | 814 | 4,500 |
| Trips & Admissions | 65,000 | 37,877 | 27,123 | 65,000 |
| Total Educational Programs | 706,500 | 635,771 | 250,047 | 885,818 |
| Total Educational Programs - Grant Related | - | 85,585 | 9,212 | 94,797 |
| Total Educational Programs | 706,500 | 721,356 | 259,259 | 980,615 |

**COMMUNITY PARTNERSHIP EDUCATION CORPORATION
COMBINED BUDGET
2015-2016**

| | /---BUDGET---/ CPEC BUDGET 2015-2016 | /-----ACTUAL----- YTD 7/1/15 -3/31/16 | Projected to Year End | Total Projected at 06/30/16 |
|--|---|--|--------------------------|--------------------------------|
| Special Needs Program | | | | |
| Special Needs Supplies | 5,000 | 17,287 | 5,000 | 22,287 |
| Total Special Needs Programs | 5,000 | 17,287 | 5,000 | 22,287 |
| Other G&A Costs | | | | |
| Central Costs | 937,156 | 768,896 | 256,299 | 1,025,195 |
| Audit & Accounting Fees | 50,000 | 69,857 | 5,000 | 74,857 |
| Legal Fees | 8,500 | 6,704 | 1,796 | 8,500 |
| Renewal Consultants | 35,000 | 17,500 | 17,500 | 35,000 |
| Board Development | 2,500 | - | 2,500 | 2,500 |
| Health & Safety | 1,000 | - | 1,000 | 1,000 |
| Employment Search & Advertising | 20,000 | 17,209 | 2,791 | 20,000 |
| Telecom /Communications | 12,500 | 7,281 | 5,219 | 12,500 |
| Printing & Publications | 10,000 | - | 10,000 | 10,000 |
| Office Supplies | 43,000 | 14,768 | 28,232 | 43,000 |
| Postage & Shipping | 7,500 | 3,738 | 3,762 | 7,500 |
| Technology Support Consultants | 30,000 | - | 5,143 | 5,143 |
| Technology Support - Supplies | 16,000 | 1,541 | 14,459 | 16,000 |
| Payroll Service Fees | 12,500 | 7,783 | 4,717 | 12,500 |
| Travel | 2,200 | - | 2,200 | 2,200 |
| Dues & Subscriptions | 40,000 | 1,141 | 38,859 | 40,000 |
| Miscellaneous & Bank Fees | 1,500 | 810 | 690 | 1,500 |
| Student Meals | 21,000 | 4,523 | 16,477 | 21,000 |
| Graduation/Moving Up Supplies | 4,000 | 1,988 | 2,012 | 4,000 |
| Conferences | 15,000 | 10,588 | 1,500 | 12,088 |
| Total Other G&A Costs | 1,269,356 | 934,327 | 420,156 | 1,354,483 |
| Total Operating Expenditures | 10,856,310 | 7,174,624 | 3,792,283 | 10,670,170 |
| Net Operating Income (Deficit) Prior to Depr & Capital Expenditures | (408,296) | 1,837,874 | (1,571,604) | 563,007 |
| Capital Expenditures: | | | | |
| Facility Upgrades | - | - | - | - |
| Furniture & Equipment | 20,000 | 2,465 | 17,535 | 20,000 |
| Computer Technology & Equipment | 10,000 | 5,353 | 4,647 | 10,000 |
| Total Capital Expenditures | 30,000 | 7,818 | 22,182 | 30,000 |
| Total Operating & Capital Expenditures | 10,886,310 | 7,182,442 | 3,814,465 | 10,700,170 |
| Net Operating Income (Deficit) after Capital Expenditures | (438,296) | 1,830,056 | (1,593,786) | 533,007 |

| Teachers including reading specialist, SETSS | | | |
|--|------------|--------|---------|
| Years of Experience | % over UFT | BA | MA |
| 1 | 7.5 | 53,651 | 60,311 |
| 2 | 7.5 | 54,716 | 61,377 |
| 3 | 10.24 | 56,576 | 63,407 |
| 4 | 10.21 | 57,716 | 64,206 |
| 5 | 10.18 | 58,072 | 64,895 |
| 6 | 10.15 | 58,817 | 66,718 |
| 7 | 9.18 | 60,958 | 71,440 |
| 8 | 6 | 66,173 | 76,753 |
| 9 | 6 | 71,299 | 76,753 |
| 10 | 6 | 71,299 | 81,308 |
| 11 | 6 | 77083 | 81,308 |
| 12 | 6 | 77083 | 82,459 |
| 13 | 7.5 | 77083 | 84,834 |
| 14 | 7.5 | | 84,834 |
| 15 | 7.5 | | 89,848 |
| 16 | 7.5 | | 89,848 |
| 17 | 7.5 | | 89,848 |
| 18 | 6 | | 89,891 |
| 19 | 6 | | 89,891 |
| 20 | 6 | | 99,485 |
| 21 | 6 | | 99,485 |
| 22 | 6 | | 104,884 |



| | |
|--|----------------------|
| School: Community Partnership Lower School | |
| Principal: Jubilee Mosley | Date: April 20, 2016 |
| Monthly Board Meeting | |

CPCS LS' 2015-2016 Team Theme "Achieving Our Mission In Practice"

Instructional Foci: Guided Reading

Effective Tier 1 Instruction

| |
|---|
| Hiring |
| <ul style="list-style-type: none">➤ Tony Gayles returned; 3rd Grade Gen Ed in Brooklyn College➤ Five team members hired for 2016-2017 school year |

| |
|--|
| Professional Development |
| <ul style="list-style-type: none">➤ April 18th PD around Guided Reading Planning and Launching A Writing Unit (con't)➤ Ongoing Coaching, Lesson Plan review, Lesson Observation and feedback to teachers |

| |
|--|
| School Culture Updates |
| <ul style="list-style-type: none">➤ Incentive and Consequences➤ Take Your Picks, Super picks, Lunch Bunches and Lunch Detention➤ Spring Soiree in May 2016➤ Staff Appreciation during week of May 9, 2016 |

| |
|---|
| Parent Engagement Update |
| <ul style="list-style-type: none">➤ Principal's Chat and Chew held on March 22, 2016➤ Family Math Workshop and Testing 101 Meeting held on March 23, 2016➤ Family Conferences held on April 18, 2016➤ Scholar of the Month Circle Friday, April 22, 2016 |

Monthly School Leader Report to the Board of Trustees

School: CPCS MS

Academic Deans: Turnbull & Yisrael

Date: 4/20/2016

Open Meeting

Successes

[Please insert 3-5 bullets on things that are going well]

- Stabilizing students and adult culture
- Bi-weekly distribution of progress reports increasing school/home communication
- Operationalized Grade Team structure
- Re-establish weekly academic and culture meetings
- Finalizing School level workshops; students and families pledge advocates against bullying (5th 92% and 62%; 6th grade 91% and 82%; 7th grade 77% and 58%; 8th grade 54% and 58%)

School Culture Update

[Please insert 2-3 school/classroom initiatives that enrich student life at school]

- March Madness (Pre-NYS exam school-school spirit week)
- Planning Oscars- May 20th
- Field Day- June 7th
- 8th grade Luncheon and Dance- June 16th
- Graduation- June 22nd

Parent Engagement Update

[Please insert 2-3 bullet points to highlight successes and setbacks or initiatives]

- Progress reports
- Parent Teacher Conferences
- Anti-Bullying pledge
- 8th Grade Graduation Meeting

Data Analysis

[Please insert data analysis for one classroom/subgroup and discuss how coaching will impact teachers' decision-making and responsive instruction]

➤

Teacher Development

[Please insert 1-2 highlights or challenges to implementation of Teacher Development Plan]

- Math in Focus PD (March 10th, tentative May 3rd and June 10th)
- Continued Observation, feedback and coaching

Return this report to bbledman@bwcf.org, one week prior to your scheduled Board Meetings. Please attach a copy of your most recent school newsletter to parents.

Monthly School Leader Report to the Board of Trustees

School: Beginning with Children Charter School 2

Principal: Esosa Ogbahon

Date: April 20th , 2016

Successes

- Professional Development Day – March 9th, 2016
 - School visits
 - Curriculum planning
 - Field trip planning/teambuilding
- Fourth Grade Overnight Trip to the Ashokan Center - March 17th – March 18th
- Whole School NYS Testing Pep Rally and Concert – April 4th
- Citywide Independent Charter School Fair – April 10th

Important Dates

- Parent Teacher Conferences – April 21, 2016
- Earth Day Assembly – April 22, 2016
- Parenting Workshop – April 22, 2016
- Teacher Appreciation Week – May 2, 2016 – May 6, 2016
- Jazz @ Lincoln Center, Jazz for Young People Concert – May 5th, 2016

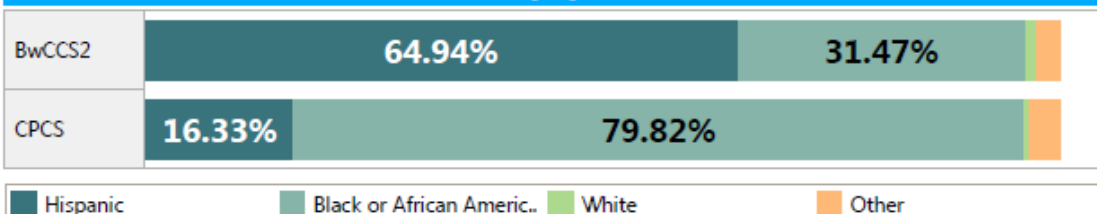
Total Enrollment

| | |
|--------------------|----------------|
| BwCCS2 | 251 / 250 |
| CPCS | 424 / 450 |
| Grand Total | 675 / * |

Demographics

| | # Ells | % Ells | # FRLP | % FRLP | # IEP | % IEP |
|--------------------|-------------|--------------|--------------|------------|--------------|------------|
| BwCCS2 | 54.0 | 21.51% | 231.0 | 92% | 37.0 | 15% |
| CPCS | 9.0 | 2.04% | 382.0 | 86% | 64.0 | 14% |
| Grand Total | 63.0 | 9.09% | 613.0 | 88% | 101.0 | 15% |

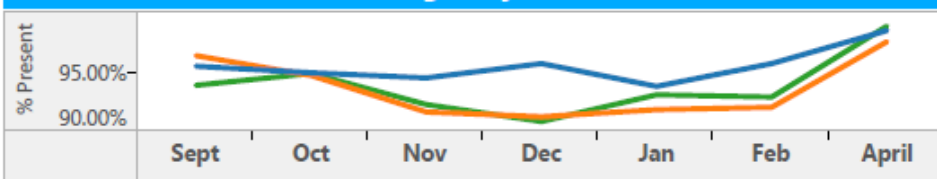
Ethnicity by School



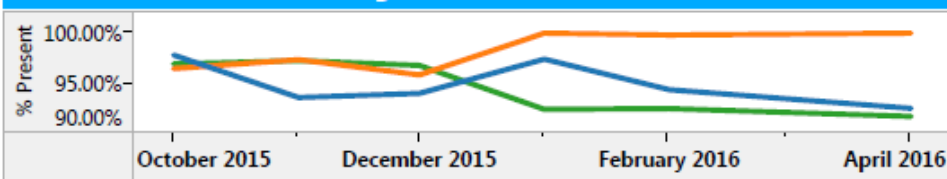
Total Enrollment by School and Grade

| | BwCCS2 | CPCS |
|----|--------|------|
| PK | | 18 |
| OK | 49 | 35 |
| 01 | 53 | 48 |
| 02 | 56 | 45 |
| 03 | 52 | 46 |
| 04 | 41 | 51 |
| 05 | | 49 |
| 06 | | 59 |
| 07 | | 45 |
| 08 | | 46 |

Student Avg. Daily Attendance



Avg. Staff Attendance



Total Enrollment by School and Month

| | December | January | February | March | April |
|--------|------------------------|------------------------|------------------------|------------------------|------------------------|
| BwCCS2 | 251 / 250 (100.40%) | 251 / 250 (100.40%) | 251 / 250 (100.40%) | 252 / 250 (100.80%) | 251 / 250 (100.40%) |
| CPCS | 445 / 450 (98.89%) | 439 / 450 (97.56%) | 435 / 450 (96.67%) | 431 / 450 (95.78%) | 424 / 450 (94.22%) |

Final Application Totals

| Site | K | Other |
|-----------|-----|-------|
| BwCCS2 | 400 | 447 |
| CPCS - LS | 379 | 252 |
| CPCS - MS | | 299 |