



Community Partnership Charter School

241 Emerson Pl
Brooklyn, NY 11205

Beginning with Children Charter School 2

215 Heyward St
Brooklyn NY 11206

Board of Trustees Agenda January 11, 2017 6:00pm

CPCS-LS
241 Emerson Place, Room 307
Brooklyn, NY 11205

6:00 p.m.	<p>Board Governance</p> <ul style="list-style-type: none"> • Review and Approve Minutes 12.14.16
6:15 p.m.	PTCC/PTO Report
6:25 p.m.	<p>Committee Updates</p> <ul style="list-style-type: none"> • Finance Committee • Academic Committee • Renewal
6:45 p.m.	<p>BwC Report & School Reports</p> <ul style="list-style-type: none"> • CPCS LS • CPCS MS • BwCCS 2
7:00 p.m.	Executive Session
Next Meeting	<p>Date: Wednesday, February 8, 2017 Site: CPCS MS Time: 6:00pm</p>

Community Partnership Charter School PTCC Report – January, 2017

2016-2017 PTCC Mission: To create more visibility of PTCC and strengthen the partnership with both the Lower and Middle Schools

PTCC Involvement

- December 21st (Winter Sing) - Lower School Fundraiser (“Hot Chocolate & Treats Stand)

Upcoming PTCC Involvement

- January 31st – Lower School Mathstravaganza (3 PTCC Members will assist)

January 2017

Community Partnership Charter School
Parent Teacher Community Cooperative (PTCC)
“Year in Review”

2016 Highlights

Principal's Corner

We would like to thank Ms. Jubilee Mosley, Lower School Principal and Ms. Nicole Blair-Barzey, Middle School Principal for their support and efforts in in collaborating with the PTCC.

PTCC Corner

Through the collaborative efforts of the PTCC and the Lower and Middle Schools there have been many wonderful events:

- ❖ *Lower School Ice Cream Social (August, 2016)*
- ❖ *Middle School Pasta Social (August, 2016)*
- ❖ *Lower School Community Harvest Potluck (October, 2016)*
- ❖ *Middle School Bakers Delight Fundraiser (November, 2016)*
- ❖ *Middle School Family Night at the Barclays (November, 2016)*
- ❖ *Lower School Hot Chocolate & Treats Fundraiser (December, 2016)*

Here are a few photos:



Ice Cream Social



Pasta Social



Bakers Delight



Family Night at the Barclays



Hot Cocoa & Treats

**We would like to thank the parents for your participation and contributions.
Without "you" this could not be a success.**

**Looking Forward to a Great 2017!!
Wishing all of our scholars great success!!**

Community Partnership Charter School Education Corp

Balance Sheet

11/30/16

ASSETS

CURRENT ASSETS

CASH

CASH & CASH EQUIVALENTS	2,698,005
PETTY CASH	400
TOTAL CASH & CASH EQUIVALENTS	2,698,405

PREPAID EXPENSES

PREPAID EXPENSES	-
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ACCOUNTS & OTHER RECEIVABLE

DUE FROM BWCF	5,515
INTEREST RECEIVABLE	-
PUBLIC GRANTS RECEIVABLE	233,533
TOTAL CURRENT ASSETS	2,937,453

INVESTMENTS

CERTIFICATES OF DEPOSIT	3,367,427
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FIXED ASSETS

SCHOOL EQUIPMENT	72,526
FURN & FIXT	109,712
HARDWARE & SOFTWARE	351,183
LEASEHOLD IMPROVEMENTS	19,193
ACCUM DEPR-EQUIP	(68,210)
ACCUM DEPR-FURN & FIXT	(42,293)
ACCUM DEPR-HDWR & SFTWR	(269,767)
ACCUM AMORT-LEASEHOLD IMPROVEMENTS	(17,274)
TOTAL FIXED ASSETS	155,070

TOTAL ASSETS	6,459,950
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LIABILITIES AND NET ASSETS

LIABILITIES

CURRENT LIABILITIES

ACCOUNTS PAYABLE & ACCRUED EXPENSES	153,131
DUE TO BWCF	-
PAYROLL LIABILITIES	66,212
TOTAL CURRENT LIABILITIES	219,343

TOTAL LIABILITIES	219,343
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NET ASSETS	6,240,607
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TOTAL LIABILITIES AND NET ASSETS	6,459,950
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Community Partnership Charter School Ed Corp
Board of Trustees Meeting
January 11, 2017

Financial Highlights

There is no change in projected deficit from the last meeting of \$755k.

Revenues:

- The NYS per student allocation budget line for was projected at 745 full time equivalents for at the allocated funding of \$14,307. The current FTE enrollment is 697. This is a potential decrease in per pupil revenue of approximately \$687k. The attached financial statements reflect the budgeted enrollment of 745. We will keep a close watch on the per pupil revenue in the next few months to more accurately reflect actual enrollment.

Expenses:

- There are two additional expense items we are anticipating for the current year which are not included in the attached budget: We are now required to have an annual 401k plan audit due to the increase in eligible employees since the schools merged. The additional cost for the current year is projected at \$25k for the 401k audit. Additionally, utilities expense will increase for 11 Bartlett Street for the cost of natural gas. We do not have an estimate at this time as the DOE was receiving the monthly invoices for this cost. We will have a better idea of the monthly cost next month. Classroom supplies are running over budget; we asked the school leaders to offset this increase with other line items in the budget.
- As discussed at the July meeting, there are additional capital items of approximately \$70k for Bartlett Street air conditioners and smart boards that will be allocated to the 2016-2017 budget.

COMMUNITY PARTNERSHIP EDUCATION CORPORATION
 COMBINED BUDGET
 2016-2017

	/---BUDGET---/ CPEC BUDGET 2016-2017	/-----ACTUAL-----		
		YTD 7/1/16 -11/30/16	Projected to Year End	Total Projected at 06/30/17
Revenues - Private:				
Funds to be Raised	-	-	-	-
Other Private	260,000	3,167	260,000	263,167
Student Meal Reimbursement	-	-	-	-
Total Private Revenues	260,000	3,167	260,000	263,167
Revenues - Public:				
NYS Per Student Allocation	10,658,715	5,141,334	5,517,381	10,658,715
Erate	-	-	-	-
Federal IASA (e.g. Title 1)	270,000	76,869	193,131	270,000
Special Ed Funding	1,000,000	331,938	668,062	1,000,000
Federal Title II-VI Funding (including ARRA RTTT)	20,000	4,247	15,753	20,000
Public Grants	270,000	-	270,000	270,000
Total Public Revenues	12,218,715	5,554,388	6,664,327	12,218,715
Revenues - Other:				
Interest Income	16,500	8,445	8,055	16,500
Total Other Revenues	16,500	8,445	8,055	16,500
Grand Total Revenue & Other Income	12,495,215	5,566,000	6,932,382	12,498,382

**COMMUNITY PARTNERSHIP EDUCATION CORPORATION
COMBINED BUDGET
2016-2017**

	/---BUDGET---/ CPEC BUDGET 2016-2017	/-----ACTUAL-----		
		YTD 7/1/16 -11/30/16	Projected to Year End	Total Projected at 06/30/17
Total Salaries & Wages	7,868,269	2,393,245	5,475,024	7,868,269
Total Personnel Related - Grants	190,000	80,386	109,614	190,000
Total Salaries & Wages	8,058,269	2,473,631	5,584,638	8,058,269
Total Personnel Related	1,986,738	578,596	1,408,142	1,986,738
Total Personnel Related - Grants	30,000	11,677	18,323	30,000
Total Personnel Related	2,016,738	590,273	1,426,465	2,016,738
Grand Total Personnel	10,075,007	3,063,904	7,011,103	10,075,007
Occupancy				
Rent	260,000	-	260,000	260,000
Building Permits	-	-	-	-
Insurance - Prop & Liab	105,000	93,745	11,255	105,000
Security Services	40,000	13,269	26,731	40,000
Custodial Services	55,000	27,796	51,204	79,000
Cleaning Supplies	12,000	-	7,500	7,500
Systems Maintenance	13,980	1,667	12,313	13,980
Maintenance & Repairs	15,000	8,736	6,264	15,000
Equipment & Furniture Rental	45,000	8,419	36,581	45,000
Total Occupancy	545,980	153,632	411,848	565,480
Educational Programs				
Classroom Instructional Materials & Supplies	108,750	118,330	-	118,330
Substitutes & School Nurse	17,200	7,058	65,142	72,200
Art Supplies	15,500	9,662	5,838	15,500
Music Supplies	11,600	12,788	-	12,788
Math Curriculum/Supplies	28,550	14,552	13,998	28,550
ELA Curriculum/Supplies	80,660	38,663	34,823	73,486
Social Studies Curriculum/Supplies	14,000	21,174	-	21,174
Physical Education Supplies	7,500	861	6,639	7,500
Science Curriculum	21,500	5,061	16,439	21,500
After School Supplies	2,050	45	2,005	2,050
After School Program - MS	30,000	-	30,000	30,000
Summer School Program	3,000	1,145	1,855	3,000
Enrichment - LS	30,000	5,795	24,205	30,000
Professional Development	143,750	118,386	25,364	143,750
Staff Appreciation	37,000	3,034	33,966	37,000
Principal Discretionary Fund	2,000	-	2,000	2,000
Technology Materials	50,000	17,097	22,135	39,232
Student Database & Assessment Materials	55,000	24,350	30,650	55,000
Family Outreach/Student Recruitment	30,500	11,626	18,874	30,500
Student Incentives	17,000	1,568	15,432	17,000
Trips & Admissions	80,000	26,235	53,765	80,000
Total Educational Programs	785,560	437,430	403,130	840,560
Total Educational Programs - Grant Related	50,000	49,003	997	50,000
Total Educational Programs	835,560	486,433	404,127	890,560

**COMMUNITY PARTNERSHIP EDUCATION CORPORATION
COMBINED BUDGET
2016-2017**

	/---BUDGET---/ CPEC BUDGET 2016-2017	/-----ACTUAL----- YTD 7/1/16 -11/30/16	Projected to Year End	Total Projected at 06/30/17
Special Needs Program				
Special Needs Supplies	11,000	1,235	9,765	11,000
Total Special Needs Programs	11,000	1,235	9,765	11,000
Other G&A Costs				
Central Costs	1,234,059	308,600	925,459	1,234,059
Audit & Accounting Fees	40,000	39,494	506	40,000
Legal Fees	8,500	1,997	6,503	8,500
Renewal Consultants	17,500	17,500	-	17,500
Board Development	2,500	170	2,330	2,500
Health & Safety	1,000	-	1,000	1,000
Employment Search & Advertising	28,000	9,884	18,116	28,000
Telecom /Communications	27,500	9,941	17,559	27,500
Printing & Publications	10,000	130	9,870	10,000
Office Supplies	33,000	15,170	17,830	33,000
Postage & Shipping	7,500	2,607	4,893	7,500
Technology Support Consultants	10,000	-	10,000	10,000
Technology Support - Supplies	10,500	2,683	7,817	10,500
Payroll Service Fees	18,000	4,093	13,907	18,000
Travel	2,200	-	2,200	2,200
Dues & Subscriptions	10,000	1,410	8,590	10,000
Miscellaneous & Bank Fees	2,000	160	1,840	2,000
Student Meals	40,000	1,489	38,511	40,000
Graduation/Moving Up Supplies	6,000	-	6,000	6,000
Conferences	15,000	612	14,388	15,000
Total Other G&A Costs	1,523,259	415,940	1,107,319	1,523,259
Total Operating Expenditures	12,990,806	4,121,144	8,944,162	13,065,306
Net Operating Income (Deficit) Prior to Depr & Capital Expenditures	(495,591)	1,444,856	(2,011,780)	(566,924)
Capital Expenditures:				
Facility Upgrades	70,000	-	88,000	88,000
Furniture & Equipment	15,000	41,500	15,000	56,500
Computer Technology & Equipment	15,000	28,640	15,000	43,640
Total Capital Expenditures	100,000	70,140	118,000	188,140
Total Operating & Capital Expenditures	13,090,806	4,191,284	9,062,162	13,253,446
Net Operating Income (Deficit) after Capital Expenditures	(595,591)	1,374,716	(2,129,780)	(755,064)

Monthly School Leader Report to the Board of Trustees

Principal: Nicole Barzey

Date: January 11, 2016

School: Community Partnership Middle School

Open Meeting

Successes

[Please insert 3-5 bullets on things that are going well]

- Hired a 6th grade math teacher over the winter break- Jonelle Jacque
- Travis organized a Yoga session for the CPCS staff with a focus on stress relief and meditation (January 6th)
- January 18th our CPCS Spelling Bee champions will compete in the Scribb's Borough Spelling Bee.
 - CPCS winners: Shailai Jones 1st, Kimora Parker 2nd, Nya Beach 3rd
- Teachers are feeling relaxed from the break
- RALLY materials were finally delivered - beginning with assessments 11th - 13th (Math) and 18th - 20th (ELA)

School Culture Update

[Please insert 2-3 school/classroom initiatives that enrich student life at school]

- Created an in school mentoring program between staff members and at risk students
- REACH Council scholars have assisted with facilitating REACH Circle
- We continue to develop a professional learning community by inviting the Grade Team Leaders and supportive staff to participate in a weekly instructional/cultural planning session. Teachers are taking ownership of the detention system, study hall, the incentive program, and the mentioned mentoring program.

Parent/Community Engagement Update

[Please insert 2-3 bullet points to highlight successes and setbacks or initiatives]

- Parent volunteer - Mr. Scarborough facilitated a Paideia leadership workshop with the male scholars at CPCS MS (January 6th)

Challenges

[Please insert 2-3 bullets on setbacks]

Teacher Development

[Please insert 1-2 highlights or challenges to implementation of Teacher Development Plan]

- **Onboarding new teachers - Mrs. Jacque, new 6th grade math teacher**



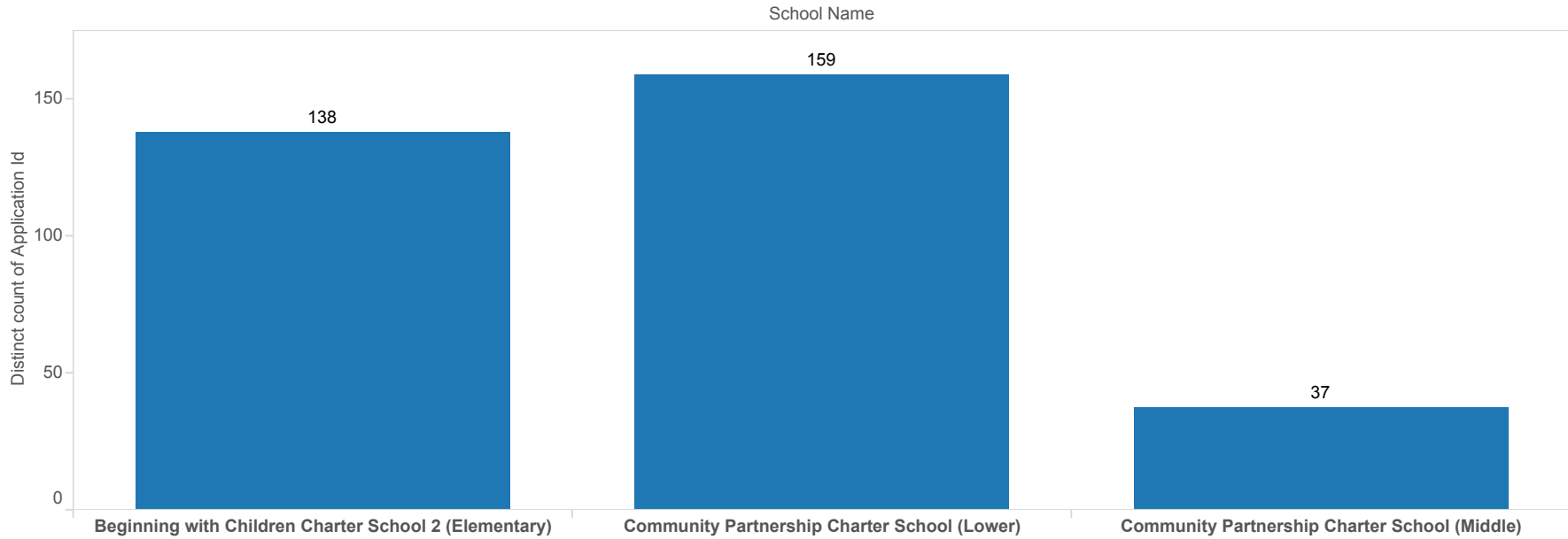
Beginning with Children Dashboard _ January_11_2017

Current as of 1-5-2017

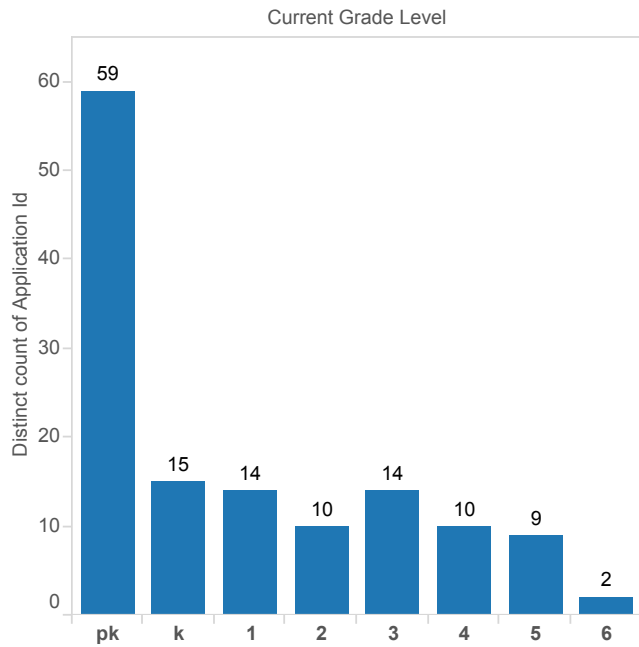
Total Enrollment by School and Grade				Total Enrollment		Student Av. Daily Attendance				
	BwC	CPCS-LS	CPCS-MS	BwC			Oct.	Nov.	Dec.	
PK	~	16	~	BwC	297/300	BwCC2	95.21%	94.32%	94.36%	
K	44	36	~	CPCS-LS	228/250	CPCS-LS	93.18%	91%	87.97%	
1	54	35	~	CPCS-MS	185/200	CPCS-MS	94%	92.50%	90.85%	
2	53	49	~	Grand Total	710/750	December Reflects 12-01 thru 12-30				
3	53	44	~	Demographics						
4	53	48	~	#ELLS	%ELLS	#FRLP	%FRLP	#IEP	%IEP	
5	40	~	37	BwCCS2	61	21.21%	269	90.57%	48	16.16%
6	~	~	54	CPCS-LS	6	2.59%	199	86.90%	29	12.66%
7	~	~	55	CPCS-MS	5	2.15%	163	88.11%	34	18.38%
8	~	~	39	Grand Total	72	10.14%	631	88.87%	111	15.63%
Total	297	228	185							

Ethnicity by School		Applicants For 2017-18																																			
<p>BwCC2</p> <p>■ Black ■ Hispanic ■ Asian ■ White ■ Multi</p>	<p>CPCS-LS</p> <p>■ Black ■ Hispanic ■ White ■ Other ■ American Indian</p>	<p>BwC 138</p> <p>CPCS-LS 159</p> <p>CPCS-MS 37</p> <p>Grand Tot. 334</p>																																			
<p>CPCS-MS</p> <p>■ Black ■ Hispanic ■ Asian ■ White ■ Other</p>	<p>Total Enrollment by School and Month</p> <table border="1"> <thead> <tr> <th></th> <th>June</th> <th>September</th> <th>October</th> <th>November</th> <th>December</th> <th>January*</th> </tr> </thead> <tbody> <tr> <td>BwCCS2</td> <td>253</td> <td>299</td> <td>305</td> <td>301</td> <td>297</td> <td>297</td> </tr> <tr> <td>CPCS-LS</td> <td>240</td> <td>223</td> <td>235</td> <td>232</td> <td>229</td> <td>228</td> </tr> <tr> <td>CPCS-MS</td> <td>213</td> <td>198</td> <td>186</td> <td>186</td> <td>185</td> <td>185</td> </tr> <tr> <td>Grand Total</td> <td>706</td> <td>720</td> <td>726</td> <td>719</td> <td>711</td> <td>710</td> </tr> </tbody> </table> <p style="text-align: right;">* As of 1/5/2017</p>		June	September	October	November	December	January*	BwCCS2	253	299	305	301	297	297	CPCS-LS	240	223	235	232	229	228	CPCS-MS	213	198	186	186	185	185	Grand Total	706	720	726	719	711	710	
	June	September	October	November	December	January*																															
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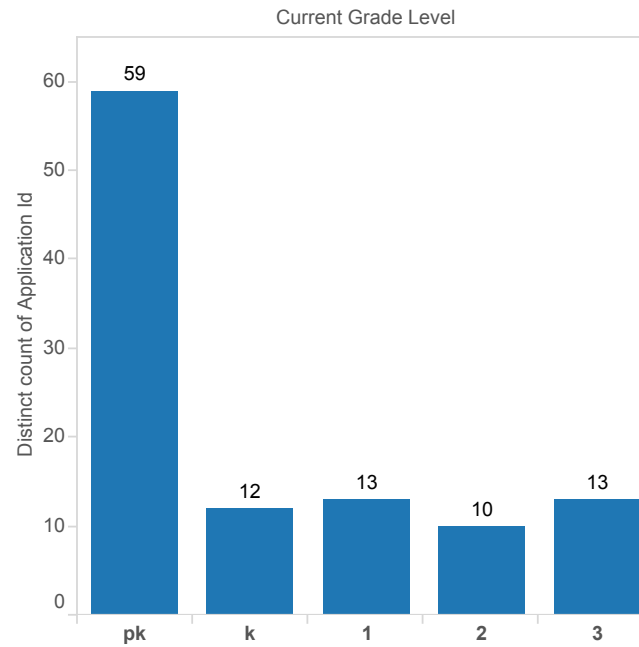
Total Tally Applicants for 17-18 Y As of January 5, 2017



BwC-Applicants



CPCS-LS-Applicants



CPCS-MS-Applicants

