



Community Partnership Charter School

241 Emerson Pl
Brooklyn, NY 11205

Beginning with Children Charter School 2

215 Heyward St
Brooklyn NY 11206

Board of Trustees Agenda August 12, 2015 6:00pm

BwC
217 Havemeyer Street
Brooklyn, NY 11211

6:00 p.m.	Board Governance <ul style="list-style-type: none">Review and Approve Minutes 07.15.15Approve 2015-16 meeting schedule
6:05 p.m.	Committee Updates
6:30 p.m.	School Reports <ul style="list-style-type: none">CPCS LSCPCS MSBwCCS 2
6:50 p.m.	BwC Report
7:10 p.m.	Executive Session
Next Meeting	Proposed: Date: Wednesday, September 16, 2015 Site: BwCCS2 Time: 6:00pm

Community Partnership Charter School Ed Corp
Board of Trustees
Meeting Minutes
July 15, 2015
6:00 p.m.

Location: BwCF, 217 Havemeyer Street, 2nd Floor

Members Present: Peter Bordonaro, Clare Cusack (phone), Rose Anne Gonzalez, Oma Holloway, Amy Kolz, Kiisha Morrow, Jubilee Mosley, Esosa Ogbahon, Sonia Ortiz-Gulardo, David Stutt

Members Absent: Martin Ragde, Katie Cunningham, Rubens Amedee, Rebecca Baneman

Guests: Natalie Bledman, Nancy Lewson Kurz, Geri Licurse, Denniston Reid, Brian Stemmer

David Stutt called the meeting to order at 6:13 p.m.

Governance

- The Board voted and approved the minutes from June 24, 2015.
- The next meeting will occur at 6:00 p.m. on August 12 at BwCF.

Finance Committee

- David Stutt presented the report. (See attached.)
- The current projected deficit is approximately \$509k. The projected deficit at the last meeting was \$571k.
- There was discussion about the MoU. In prior years the costs were based on the percentage of pupil dollars; however, most recently the costs have been based on the percentage of each Foundation member's time allotted to CPCS Ed. The Board will consider whether it makes sense to revert back to the original calculation based on pupil dollars.
- The Board voted and approved the addendum to the MoU as effective as of July 1, 2014, which allowed for the MoU to be based on Foundation members' time spent on CPCS Ed.

School Committee

- Sonia Ortiz-Gulardo presented the report.
- The committee has been focusing on the schools' culture. Four prongs have been identified: academic rigor, parents' and families' engagement, staff's participation in decision-making processes and a balancing of academic rigor with appreciation for the arts.
- There was discussion about whether CPCS's and BwCCS2's mission statements should align. Nancy Lewson Kurz suggested that the Board adopt a vision/mission statement for CPCS Ed Corp.

Academic Committee

- Denniston Reid discussed the implementation of performance metrics that will enable staff to view every student's performance across several areas.
- Prior to the relevant Board meetings, Denniston will circulate data to provide an opportunity for Board members to review the data ahead of meetings.
- The third annual summer program at Colgate will take place this year, providing 8th-11th graders with an opportunity to get a taste of college life. The program is a partnership

between BwCF and Bronx Excellence Charter School This year's focus is on STEM and Shakespeare.

CPCS LS

- Jubilee Mosley presented the report. (See attached.)
- CPCS LS is looking to hire five additional teachers. Recent hires include an art teacher and teachers for the 2nd and 3rd grades.
- Midpoint assessments are being added to MIF and Journeys.
- Uncommon will lead a professional development session focused on reading.
- A School Culture Advisory Team (SCAT) has been established.
- Family meet and greets are scheduled for July 16 and 20 and August 11.
- The next PTCC meeting is scheduled for July 22.
- Jubilee has called 175 families thus far.
- Thirty-eight students are enrolled for Kindergarten. The remainder of the grades have at least 50 students enrolled. Pre-K is fully enrolled at 18 students.

CPCS MS

- Rose Anne Gonzalez presented the report. (See attached.)
- Ashley Peters, the new After School Director, has organized an engaging summer camp program, which will hopefully lead to increased enrollment in the after school program during the academic year. On average, 35 students attend the camp daily.
- Nina Dibner, an outside consultant who writes advisory curriculum, has been working to support team-building activities to engage returning staff.
- Seventh grade currently has less than 50 students enrolled.
- The Board voted and approved providing a referral fee of \$1,000 to [staff] who refer candidates who are hired by the schools. The fee will be paid within 3 months of the candidate being hired.
- Rose Anne has called every student's parent at CPCS MS.
- Two parent meetings are scheduled—July 28 and 29.

BwCCS2 Report

- Esosa Ogbahon presented the school report.
- Approximately 40 students are enrolled in summer school.
- There are two teachers that need to be hired—one for STET and the other for 2nd grade.
- Eight students are currently registered for pre-K; there are ten additional openings. Oma Holloway suggested doing continued outreach over the summer at local events, including the National Night Out.
- The CSI report was uniformly positive.

The meeting was adjourned at [8:02] p.m.



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Board of Trustees Meeting Schedule 2015-2016

Day	Date	Time	Location
Wednesday	September 16, 2015	6:00pm	BwCCS2 215 Heyward Street
Wednesday	October 8, 2014	6:00pm	CPCS Lower School 241 Emerson Place
Wednesday	November 4, 2014	6:00pm	CPCS Middle School 114 Kosciuszko Street
Wednesday	December 9, 2015	6:00pm	BwCCS2 215 Heyward Street
Wednesday	January 13, 2015	6:00pm	CPCS Lower School 241 Emerson Place
Wednesday	February 10, 2015	6:00pm	CPCS Middle School 114 Kosciuszko Street
Wednesday	March 9, 2015	6:00pm	BwCCS2 215 Heyward Street
Wednesday	April 20, 2015	6:00pm	CPCS Lower School 241 Emerson Place
Wednesday	May 11, 2015	6:00pm	CPCS Middle School 114 Kosciuszko Street
Wednesday	June 8, 2016	6:00pm	BwCF 217 Havemeyer Street
Wednesday	July 13, 2016	6:00pm	BwCF 217 Havemeyer Street
Wednesday	August 10, 2016	6:00pm	BwCF 217 Havemeyer Street



School: Community Partnership Lower School

Principal: Jubilee Mosley

Date: August 11, 2015

Monthly Board Meeting

Successes

- 2 more teachers hired
- Cookies Department Store is carrying CPCS LS uniform now
- Pre-K furniture and supplies ordered

School Culture Updates

- Behavior Management System being reviewed by members of S.C.A.T

Parent Engagement Update

- Participated in our first PTCC Executive Meeting
- Contacted all CPCS LS families via phone, email or met in person
- Held 3 Family Meet and Greets; July 16th, 20th and August 11th
- Ice Cream Social and Back to School Night coming soon

Monthly School Leader Report to the Board of Trustees

Principal: Rose Anne Gonzalez

Date: 8/12/2015

School: CPCS Middle School

Open Meeting

Successes

[Please insert 3-5 bullets on things that are going well]

- Advisory training was a success.
- The summer parent meeting was well attended (approximately 50 families attended).
- The summer camp was well attended with 42 participants throughout the summer, culminating with a trip to an exclusive golf club.
- Although there are remaining positions vacant, quality candidates have been chosen to fill significant roles to ensure that the beginning of the school year begins as smooth as possible.

School Culture Update

[Please insert 2-3 school/classroom initiatives that enrich student life at school]

➤ Admin team has been working diligently to develop systems that will enhance the school culture. A specialist in advisory, team building, and culture has been brought in to assist in building a cohesive team amongst the staff. Teachers have agreed to come in on a volunteer basis to begin work on increasing a positive culture in the building. They participated in creating an advisory protocol, themes, and a calendar. This demonstrates the motivation, determination, and willingness of the staff to participate in activities that are necessary to build a positive school culture.

As a team, we have also begun communication around what discipline will look like and how the message is going to be communicated to the students to ensure the most impactful and deliberate message of high expectations and cooperative behavior.

Standards Curriculum and Assessment- Grade Level Teams

[Please prepare one grade team to preview their work over the next month]

- The admin team is planning the Summer Institute. Teachers will be taught how to design curriculum, create standards based assessment and analyze student work.

Parent Engagement Update

[Please insert 2-3 bullet points to highlight successes and setbacks or initiatives]

- I have begun making connections with individual parents.
- Back to School Night is planned for October 1, 2015.
- Parent summer meeting was well attended as stated above.

Data Analysis

[Please insert data analysis for one classroom/subgroup and discuss how coaching will impact teachers' decision-making and responsive instruction]

- Admin team has begun planning on how to systematically analyze student data, with teachers throughout the school year. A specific protocol will be used to make the process of analyzing data and presenting feedback more systematic and cohesive.

Executive Session (as needed)**Challenges**

[Please insert 2-3 bullets on setbacks]

- The pest infestation still exists.
- We still need to hire:
 - 1 Math teacher
 - Spanish teacher
- The main issue surrounding the hiring process is certification requirements in those respective grades and content areas.

Teacher Development

[Please insert 1-2 highlights or challenges to implementation of Teacher Development Plan]

- The admin team is creating a plan to set up model classrooms and facilitate Instructional Rounds with teachers as a means of supporting their professional growth.

Return this report to nbledman@bwcf.org, one week prior to your scheduled Board Meetings. Please attach a copy of your most recent school newsletter to parents.

Monthly School Leader Report to the Board of Trustees

School: Beginning with Children Charter School 2

Principal: Esosa Ogbahon

Date: August 12th, 2015

Successes

- Teacher staffing is near completion
- Onboarding a new Director of Operations, Dominique Artamin
- Curriculum materials have been ordered and have arrived
- Teacher creation of model social studies units
- Parent volunteers helped build classroom furniture

Important Dates

- First Day of Staff Professional Development -- August 21st, 2015
- Meet the Teacher Night – September 3rd, 2015
- First Day of School for Kindergarten Students – September 8th
- First Day of School for 1st – 4th Grade Students – September 9th

Waitlist Stats - 2015

		BwCCS2 Waitlist Stats							
		PK	K	1	2	3	4	Grand Total	
Complete	BwCCS2	8	57	1	1		1	68	
Communication In Progress	BwCCS2	13	280					293	
Not Contacted	BwCCS2	6	37	123	49	41	33	289	
Deadline Missed & Declined	BwCCS2	1	52					53	

		CPCS Waitlist Stats										
		PK	K	1	2	3	4	5	6	7	8	Grand Total
Complete	CPCS	18	38	13	12	14	17	21	22	17	1	173
Confirmed - Pending Registration Date	CPCS		19	5	4	6	7	5	3	1		50
No Response	CPCS							32	57	10	1	100
Communication In Progress	CPCS	1	69	9	5	1	2	16	7	7		117
Not Contacted	CPCS	32	181	29	25	38	28	1			18	352
Deadline Missed & Declined	CPCS	1	34	9	3		5	57	54	16		179