

**Community Partnership Charter School
&
Beginning with Children Charter School II
Board of Trustees
Agenda
September 17, 2014
6:00pm**

CPCS Lower School
367 Lafayette Ave
Brooklyn, NY 11205

6:00 p.m.	Board Governance – Martin Ragde & Katie Cunningham <ul style="list-style-type: none">• Review and Approve Minutes 08.13.14
6:30 p.m.	Finance Report-Brian Stemmer & David Stutt <ul style="list-style-type: none">• Finance Update
6:45 p.m.	Principals Reports-Adjowah Scott, Keisha Rattray and Esosa Ogbahon <ul style="list-style-type: none">• CPCS LS• CPCS MS• BwCCS2
7:30 p.m.	BwC Report-Denniston Reid <ul style="list-style-type: none">• 2014 Test Results• Dashboard
7:35 p.m.	PTCC Report
8:00 p.m.	Meeting adjourned

**Community Partnership Charter School
Board of Trustees
Meeting Minutes
August 13, 2014
6:00 p.m.**

Location: Barclays, 745 Seventh Avenue

Members Present: Martin Ragde, Kiisha Morrow, Adjowah Scott, David Stutt

BwCCS2 Present: Rubens Amedee, Becca Baneman, Peter Bordonaro, Katie Cunningham, Sonia Gulardo, Esosa Ogbahon

Guests: Natalie Bledman, Oma Holloway, Nancy Lewson Kurz, Sandy Lawrence, Denniston Reid, Brian Stemmer

Absent: Clare Cusack, Amy Kolz, Keisha Rattray

The meeting was called to order by Martin Ragde at 7:05 p.m.

Governance

- The Board voted and approved that once the boards of CPCS and BwCCS2 officially merge, Board meetings will occur on the second Wednesday of the month at 6:30 p.m. The locations for the meetings will rotate between the three sites: CPCS LS, CPCS MS and BwCCS2. (The BwCCS2 Board separately voted and approved the same.)
- The next meeting will occur at 6:00 p.m. on September 17 at CPCS. The Board meeting agendas (post-merger) will include the Finance Report, Director Reports, Academic Committee Report, other Committee Reports (to the extent there are updates) and the PTCC/PTO Reports.

Finance

- The current deficit is \$281,139, a reduction of \$50,043 since the last meeting. (These projections are not final.) The deficit largely resulted from enrollment lower than projected and funding for the after-school programming.
- The audit will occur during the latter part of August, into September. The Foundation will confirm with its lawyers what will happen to reserve funds that existed pre-merger (i.e. do they belong to one school or are they shared between the two schools). There will also be one audit conducted on the schools post-merger.
- The Board voted and approved to pay a quarterly allocation for central cost items and then reconcile.

Lower School Report

- Adjowah Scott, the Principal of CPCS LS, gave a brief update on the school including the planning institute that will occur over the next two weeks, meetings that she has had and will have with key Foundation staff and outreach to current staff and parents.
- With respect to hiring there is one open position for a special education specialist for the 3rd and 4th grade.

- Adjowah is currently planning to host an event on August 28, followed by a meet and greet in September. Before finalizing plans, Adjowah will seek input from the PTCC.
- There was some discussion regarding recent staff departures.

Foundation Report

- At the next meeting, Denniston will provide the results of the Common Core exams.
- There was a brief discussion around recruitment and enrollment. Natalie provided a brief overview, but noted that the numbers are very preliminary.
- On August 22 there will be an all schools social at Marietta.

The meeting was adjourned at 8:09 p.m.

Community Partnership Charter School
Balance Sheet
06/30/14

ASSETS

CURRENT ASSETS

CASH

CASH & CASH EQUIVALENTS	795,441
PETTY CASH	400
TOTAL CASH & CASH EQUIVALENTS	795,841

PREPAID EXPENSES

PREPAID EXPENSES	47,190
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ACCOUNTS & OTHER RECEIVABLE

ACCOUNTS RECEIVABLE	2,415
INTEREST RECEIVABLE	2,551
PUBLIC GRANTS RECEIVABLE	185,135
TOTAL CURRENT ASSETS	1,033,132

INVESTMENTS

CERTIFICATES OF DEPOSIT	3,352,288
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FIXED ASSETS

SCHOOL EQUIPMENT	67,731
FURN & FIXT	79,493
HARDWARE & SOFTWARE	323,603
LEASEHOLD IMPROVEMENTS	19,193
ACCUM DEPR-EQUIP	(67,443)
ACCUM DEPR-FURN & FIXT	(53,171)
ACCUM DEPR-HDWR & SFTWR	(263,412)
ACCUM AMORT-LEASEHOLD IMPROVEMENTS	(9,597)
TOTAL FIXED ASSETS	96,397

TOTAL ASSETS	4,481,817
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LIABILITIES AND NET ASSETS

LIABILITIES

CURRENT LIABILITIES

ACCOUNTS PAYABLE & ACCRUED EXPENSES	80,798
DUE TO BWCF	4,985
PAYROLL LIABILITIES	509,469
DEFERRED REVENUE	-
TOTAL CURRENT LIABILITIES	595,252

TOTAL LIABILITIES	595,252
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NET ASSETS	3,886,565
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TOTAL LIABILITIES AND NET ASSETS	4,481,817
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**Community Partnership Charter School
Board of Trustees Meeting
September 17, 2014**

Financial Highlights

The projected deficit is \$171,117 a reduction of 110,022 since the last meeting. These projections are still not final. The possibility for auditor's adjustments still exists.

Revenues:

- The NYS per student allocation budget line was budgeted at 440 full time equivalents at the allocated funding of \$13,527. On the August 1, 2014, billing reconciliation document CPCS reported 408.95 general education FTE's. This represents a \$420,000 reduction of revenue.
- Special Education revenue is projected to decrease by approximately \$46,000.
- CPCS received \$3,500 from members of the board
- CPCS was awarded \$5,000 from the Sohn Foundation.
- Title grant revenue reflected in the attached financials has been confirmed. Title grant revenue is projected to increase approximately \$50,000 for the 2013-2014 school year. This is from the recognition of \$58,000 in Dissemination Grant revenue.

Expenses:

- Salaries are projected to be approximately \$225,000 under budget.
- Benefits are projected to be approximately \$213,000 under budget.
- Occupancy costs are projected to be approximately \$20,000 under budget.
- \$120,000 was added to Curriculum Materials.
- Consultants are projected to be approximately \$29,000 under budget.
- General and Administrative costs are projected to be approximately \$32,000 under budget.

COMMUNITY PARTNERSHIP CHARTER SCHOOL
 BUDGET TO ACTUAL
 SCHOOL YEAR 2013-2014

/-----BUDGET-----/ /-----ACTUAL-----/

	2013-2014	7/1/13-6/30/14	Projected to Year End	Total Projected at 6/30/14
Revenues - Private:				
Funds to be Raised	184,839	-	-	-
Other Private	-	22,810	-	22,810
Student Meal Reimbursement	-	3,558	-	3,558
Total Private Revenues	184,839	26,368	-	26,368
Revenues - Public:				
NYS Per Student Allocation	5,951,880	5,531,867	-	5,531,867
Erate	-	-	-	-
Federal IASA (e.g. Title 1)	190,000	244,920	-	244,920
Special Ed Funding	659,568	613,340	-	613,340
Federal Title II-VI Funding (including ARRA RTTT)	15,000	9,929	-	9,929
Total Public Revenues	6,816,448	6,400,056	-	6,400,056
Revenues - Other:				
Interest Income	10,000	40,413	-	40,413
Total Other Revenues	10,000	40,413	-	40,413
Grand Total Revenue & Other Income	7,011,287	6,466,837	-	6,466,837

**COMMUNITY PARTNERSHIP CHARTER SCHOOL
BUDGET TO ACTUAL
SCHOOL YEAR 2013-2014**

/-----BUDGET-----/ /-----ACTUAL-----/

	2013-2014	7/1/13-6/30/14	Projected to Year End	Total Projected at 6/30/14
Total Salaries & Wages	4,339,859	4,113,951	-	4,113,951
Total Personnel Related	1,117,513	904,361	-	904,361
Grand Total Personnel	5,457,372	5,018,312	-	5,018,312
Occupancy				
Building Permits	5,000	1,927	-	1,927
Insurance - Prop & Liab	47,000	38,912	-	38,912
Moving Expense	-	1,105	-	1,105
Cleaning Supplies	1,000	319	-	319
Utilities	5,000	-	-	-
Maintenance & Repairs	10,000	5,824	-	5,824
Equipment & Furniture Rental	20,000	20,363	-	20,363
Total Occupancy	88,000	68,450	-	68,450
Educational Programs				
Classroom Instructional Materials & Supplies	45,000	78,179	-	78,179
Art Supplies	7,500	7,989	-	7,989
Music Supplies	10,000	3,841	-	3,841
Math Supplies	20,000	96	-	96
ELA Supplies	20,000	17,018	-	17,018
Physical Education Supplies	5,000	3,324	-	3,324
Science Supplies	8,000	5,731	-	5,731
Social Studies Supplies	7,500	367	-	367
Curriculum Materials	-	126,486	-	126,486
After School Program	70,000	171,680	-	171,680
Summer School	-	-	-	-
Library Books & Curriculum	20,000	20,116	-	20,116
Community Academic Enrichment	40,000	9,505	-	9,505
Staff Development	85,000	90,411	-	90,411
Technology Supplies Education	100,000	57,705	-	57,705
Research & Testing Supplies	25,000	24,097	-	24,097
Family Outreach	5,000	9,036	-	9,036
Trips & Admissions	109,000	55,460	-	55,460
Total Educational Programs	577,000	681,041	-	681,041

**COMMUNITY PARTNERSHIP CHARTER SCHOOL
BUDGET TO ACTUAL
SCHOOL YEAR 2013-2014**

/-----BUDGET-----/ /-----ACTUAL-----/

	2013-2014	7/1/13-6/30/14	Projected to Year End	Total Projected at 6/30/14
Consultants				
School Development & Support	33,816	33,756	-	33,756
Literacy	26,184	22,000	-	22,000
ELL Consultants	20,000	-	-	-
Speech Consultants	7,500	2,250	-	2,250
Total Consultants	87,500	58,006	-	58,006
Special Needs Program				
Special Needs Supplies	4,000	910	-	910
Total Special Needs Programs	4,000	910	-	910
Other G&A Costs				
BwCF Service Fee	629,215	634,200	-	634,200
Audit & Accounting	25,000	26,534	-	26,534
Organizational Legal	5,000	9,011	-	9,011
Health & Safety	1,000	123	-	123
Employment Search & Advertising	10,000	3,423	-	3,423
Telephone /Communications	7,500	5,848	-	5,848
Printing & Publications	5,000	1,350	-	1,350
Office Supplies	18,000	13,854	-	13,854
Postage & Shipping	4,500	2,911	-	2,911
Technology Support Consultants	25,000	1,388	-	1,388
Technology Support - Supplies	8,000	3,789	-	3,789
Payroll Service Fees	8,000	8,591	-	8,591
Travel	1,200	-	-	-
Dues & Subscriptions	12,000	15,410	-	15,410
Miscellaneous & Bank Fees	500	882	-	882
Student Meals	16,000	13,014	-	13,014
Graduation Supplies	1,500	4,463	-	4,463
Meetings, Teacher Appreciation	10,000	10,339	-	10,339
Total Other G&A Costs	787,415	755,130	-	755,130

COMMUNITY PARTNERSHIP CHARTER SCHOOL
 BUDGET TO ACTUAL
 SCHOOL YEAR 2013-2014

/-----BUDGET-----/ /-----ACTUAL-----/

	2013-2014	7/1/13-6/30/14	Projected to Year End	Total Projected at 6/30/14
Contingency	-	-	-	-
Total Operating Expenditures	<u>7,001,287</u>	<u>6,581,849</u>	<u>-</u>	<u>6,581,849</u>
Net Operating Income (Deficit) Prior to Depreciation and Capital Expenditures	10,000	(115,012)	-	(115,012)
Capital Expenditures:				
Furniture & Equipment	10,000	-	-	-
Computer Technology & Equipment	-	37,304	-	37,304
Total Capital Expenditures	<u>10,000</u>	<u>37,304</u>	<u>-</u>	<u>37,304</u>
Total Operating & Capital Expenditures	<u>7,011,287</u>	<u>6,619,153</u>	<u>-</u>	<u>6,619,153</u>
Net Operating Income (Deficit) after Capital Expenditures	<u>-</u>	<u>(152,316)</u>	<u>-</u>	<u>(152,316)</u>

Reconciliation to Unaudited Financial Statements:

Operating income (loss) prior to depreciation, amortization and capital expenditures	(115,012)	(115,012)
Depreciation and amortization	56,105	<u>56,105</u>
Net Adjusted Income that agrees to Unaudited Financial Statements	<u>(171,117)</u>	<u>(171,117)</u>

NYS Test Analysis [2013-14]

Community Partnership Charter School

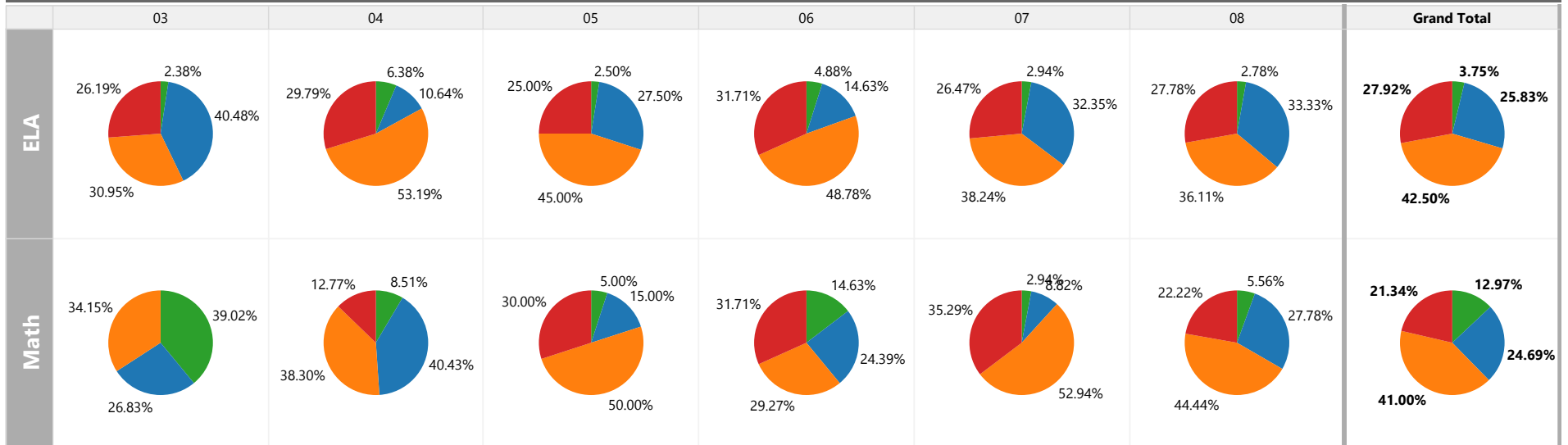
August 2014

All data presented herein are current as of September 8th, 2014

13-14 NYSTP Results

Overall Performance			% Proficient by Grade		
	ELA	Math		ELA	Math
% Proficient	29.58%	37.66%	03	42.86%	65.85%
			04	17.02%	48.94%
			05	30.00%	20.00%
			06	19.51%	39.02%
			07	35.29%	11.76%
			08	36.11%	33.33%

Standard Achieved Percentages



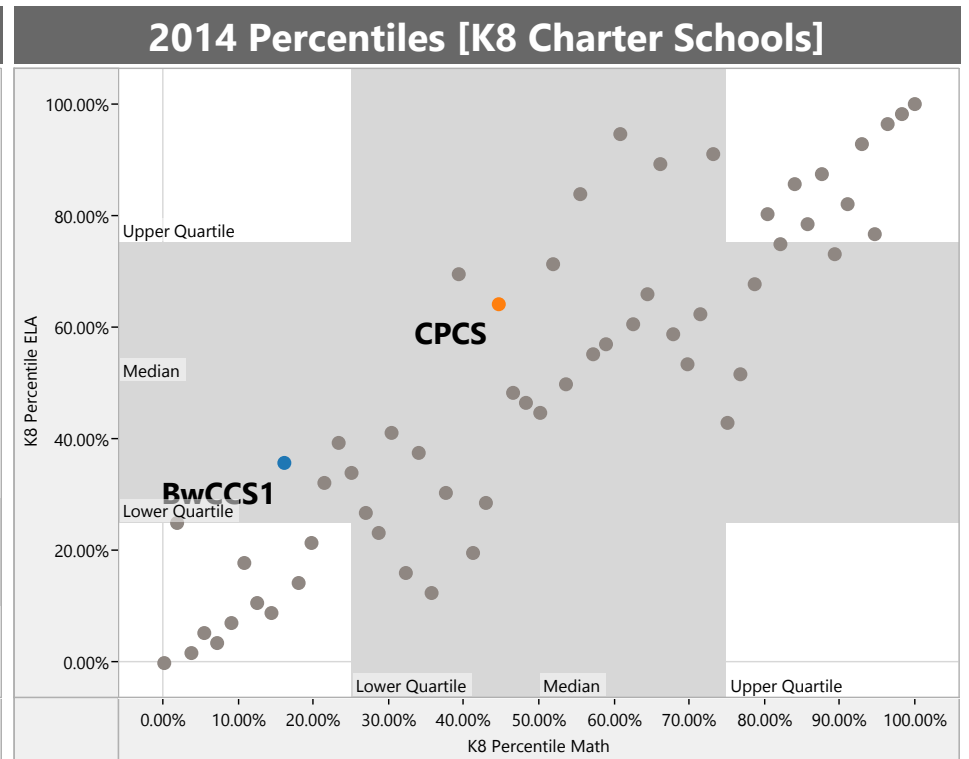
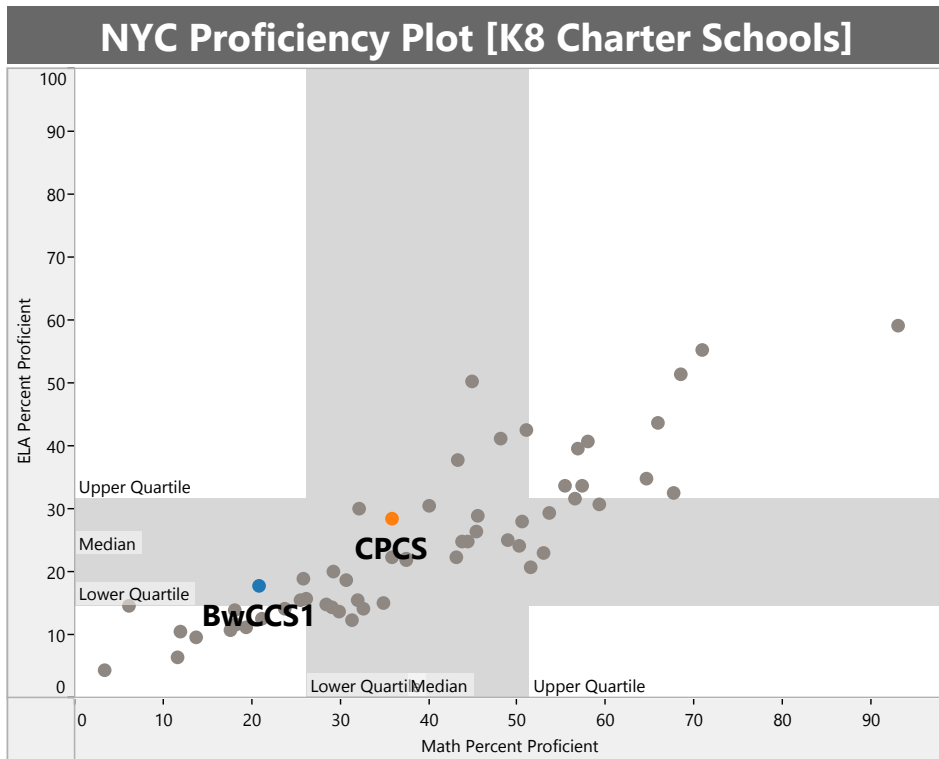
Absolute Performance of K-8 Charter Schools

Absolute Performance		
	ELA	Math
CPCS	28.46%	35.85%
BwCCS1	17.79%	20.72%

K8 - Percentile Ranking		
	K8 Percentile ELA	K8 Percentile Math
CPCS	64.29%	44.64%
BwCCS1	35.71%	16.07%

Table shows that CPCS's absolute performance was higher than 64.29% and 44.64% of NYC K-8 Charter Schools in ELA and Math respectively.

Rank [out of 57] [K-8 Charter Schools]		
	ELA	Math
CPCS	21	32
BwCCS1	37	48



K8 Comparative Growth [NYC K8 Charter Schools]

Comparative Growth Percentile Details [K8 only]

	K8 Growth Percentile ELA	K8 Growth Percentile Math
CPCS	76.79%	37.50%
BwCCS1	23.21%	39.29%

Table shows CPCS and BwCCS1's NYC K-8 Charter-wide percentile ranking of Comparative Growth. CPCS's performance grew at a rate that exceeded **76.79%** of all K-8 NYC Charter Schools growth rates in ELA, but only at a rate that exceeded **37.5%** of all K-8 NYC Charter Schools growth rates in Math.

K-8 Growth Rank [out of 57]

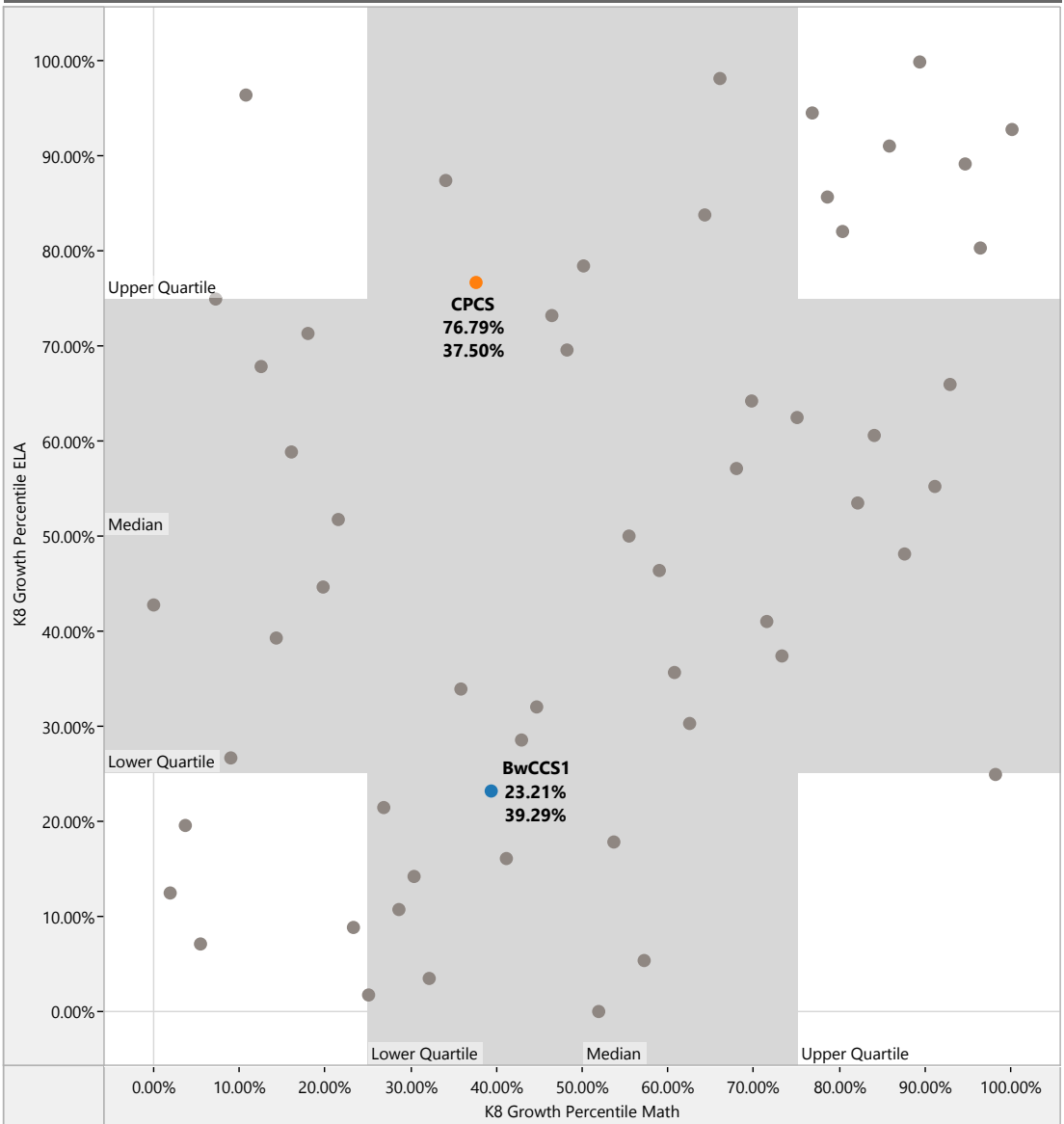
	ELA	Math
CPCS	14	36
BwCCS1	44	35

Percentage Point Change

	ELA	Math
CPCS	4.848	5.591
BwCCS1	-1.261	5.751

NYC Charter Average Percentage Point Changes in ELA: 7.83 and Math: 2.18

K8 - Comparative Growth Percentiles [K8 Only]



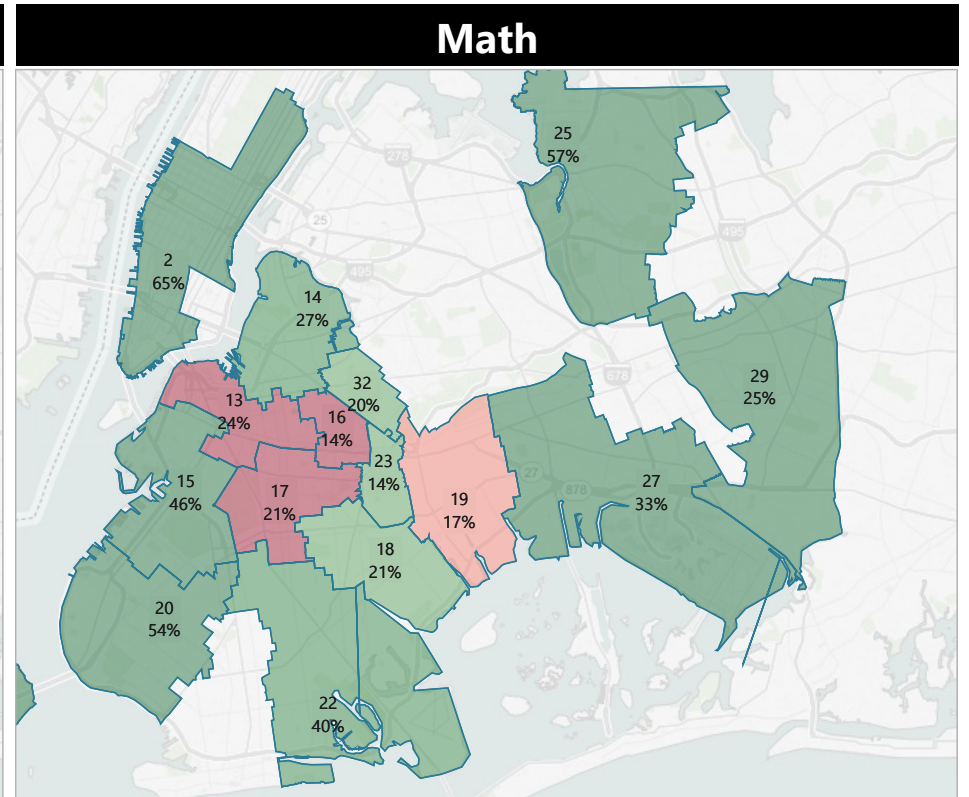
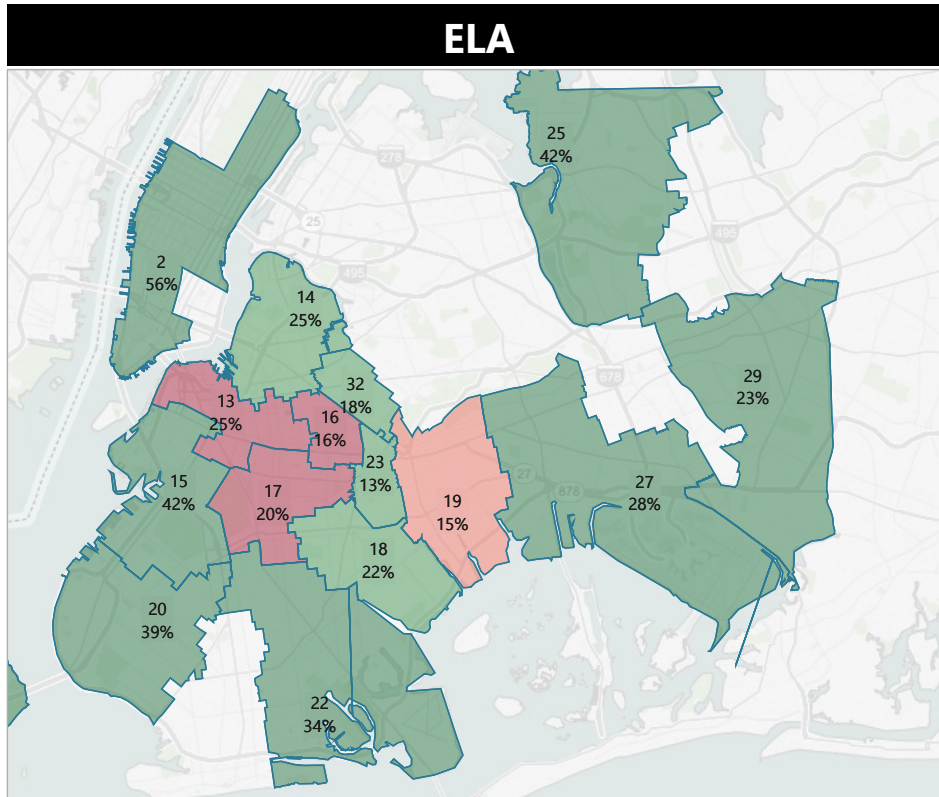
Comparative Growth ranked and converted to percentiles using the YOY effect size.

Percentage Point Difference vs. District			
	ELA	Math	
Compare to District ..	3	9.57%	25.25%
	4	-14.84%	14.05%
	5	-2.92%	-12.02%
	6	3.93%	15.24%
	7	16.11%	-0.85%
	8	15.71%	24.48%
	All Grades	3.45%	11.68%

Percentage Point Difference vs. Borough			
	ELA	Math	
Compared to Brookl.:	3	8.87%	20.20%
	4	-16.08%	6.88%
	5	-0.61%	-20.01%
	6	-4.81%	1.77%
	7	5.10%	-18.77%
	8	6.80%	10.09%
	All Grades	-0.93%	1.11%

Percentage Point Difference vs. City			
	ELA	Math	
Compared to NYC	3	9.67%	20.94%
	4	-15.44%	7.09%
	5	1.15%	-18.29%
	6	-4.13%	1.52%
	7	6.57%	-18.49%
	8	7.22%	10.57%
	All Grades	0.03%	1.61%

NYC Absolute Proficiency by District (All NYC Schools)

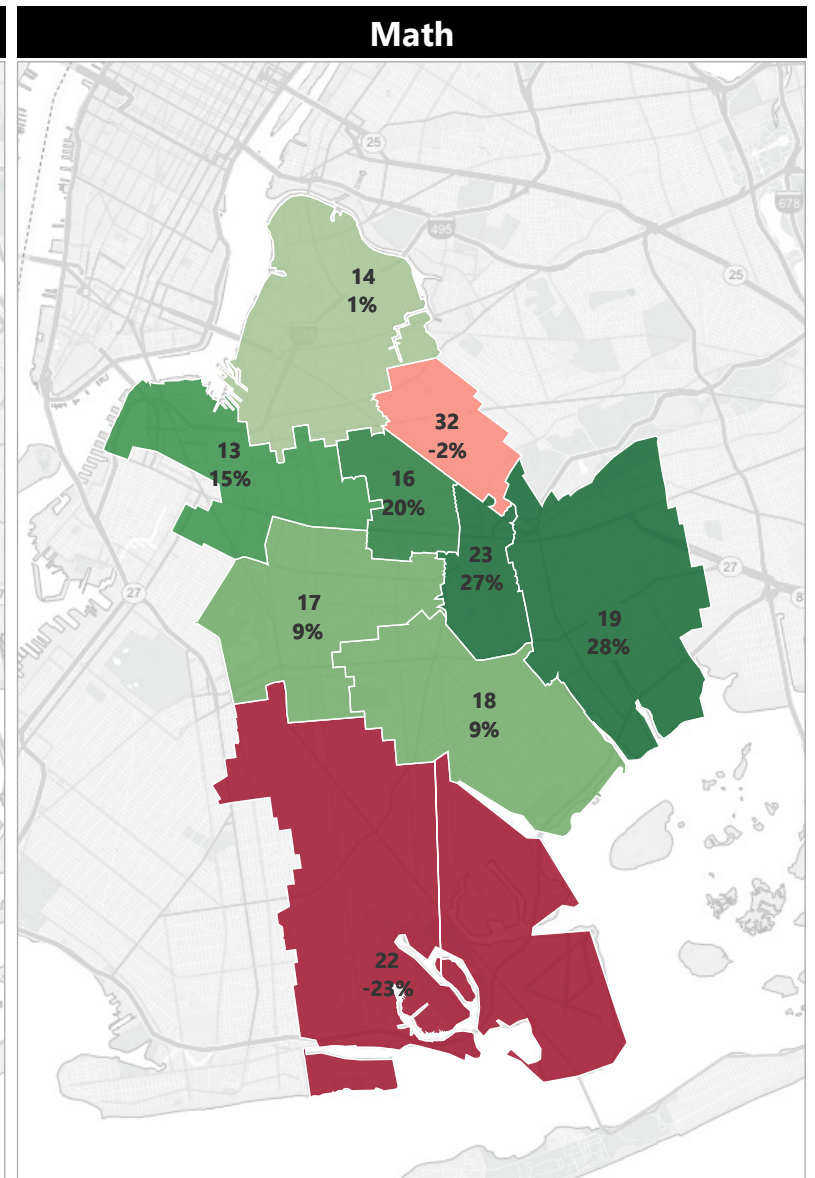
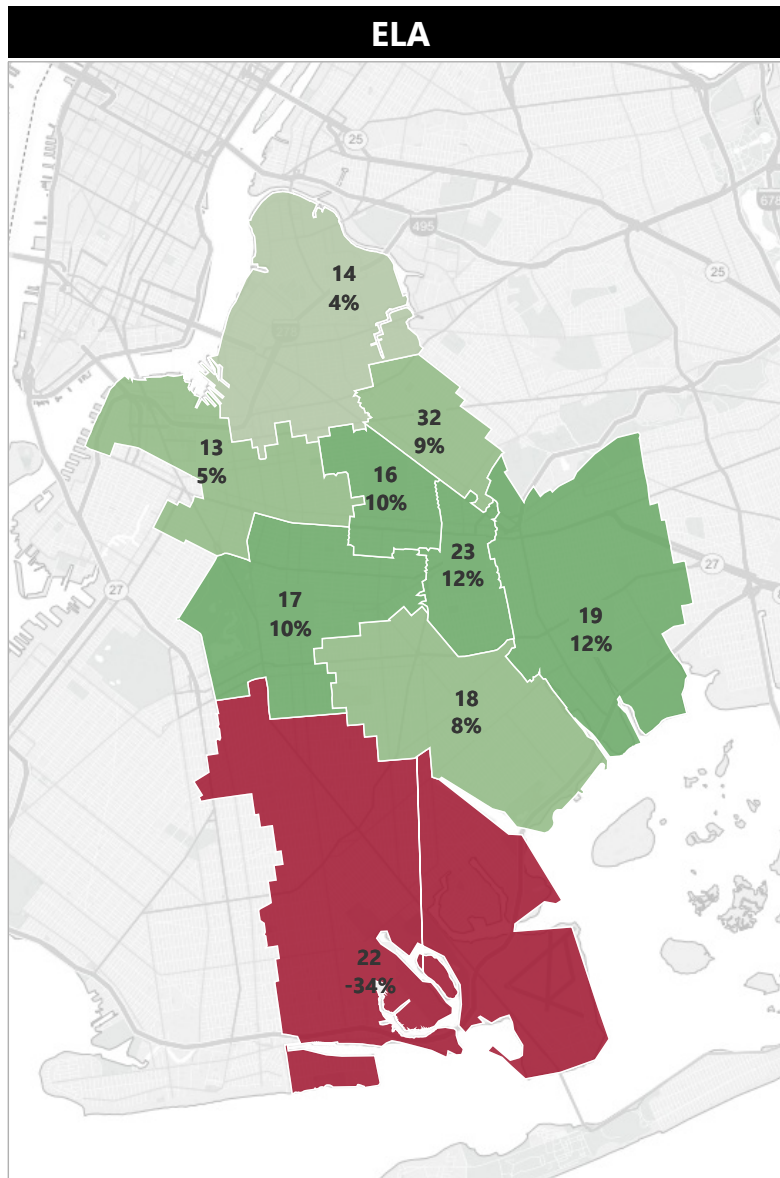


of CPCS Students re-
siding in district...

Difference in Percent Proficient by District

Below percentage point differences are measured by comparing the aggregate percent proficient of the district with the percent of proficient CPCS students residing within the district.

13	107
14	7
16	38
17	40
18	10
19	22
22	6
23	12
32	11



Beginning with Children Dashboard _ September, 2014

Beginning with Children Charter School 2
and Community Partnership Charter School

All data presented herein are current as of September 8th, 2014

Total Enrollment	
BwCCS 2	192 200
CPCS	395 450
Total	587 650

Top number = Actual Enrollment
Bottom Number = Enrollment Goal

ELL Totals	
BwCCS 2	18 9.38%
CPCS	4 1.01%
Grand Total	22 3.75%

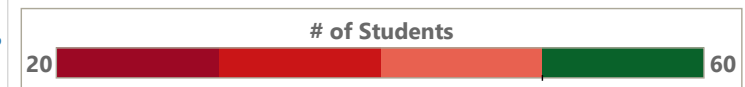
FRLP Totals	
BwCCS 2	143 74.48%
CPCS	162 41.01%
Grand Total	305 51.96%

IEP for SPED Totals	
BwCCS 2	24 12.50%
CPCS	59 14.94%
Grand Total	83 14.14%

BwCCS 2 Top 5 Neighborhood Enrollment	
Bushwick South	25.00%
Bushwick North	15.10%
Bedford	13.02%
Stuyvesant Heights	9.90%
Ridgewood	5.21%

CPCS Top 5 Neighborhood Enrollment	
Bedford	26.15%
Crown Heights North	12.05%
Clinton Hill	10.00%
Fort Greene	7.69%
Stuyvesant Heights	6.15%

Enrollment by Month and Grade		
	BwCCS 2	CPCS
0K	48	31
01	47	42
02	55	58
03	42	41
04		47
05		52
06		36
07		55
08		33



ATS Official Admits		
	BwCCS 2	CPCS
0	59	35
1	4	
2	5	10
3	4	1
4		7
5		18
6		9
7		4
Grand Total	72	84

ATS Official Discharges		
	BwCCS 2	CPCS
0	2	2
1	1	
4		7
5		6
Grand Total	3	15

Above excludes 8th grade students.